

KEITH PODALAK

EMAIL: kpodalak@gmail.com

WEB: <http://www.podalak.com/Keith.htm>

ADDRESS: 12410 South Nashville Avenue
Palos Heights, IL 60463-1761

PHONE: H-(708) 389-3222
C-(708) 638-3038

EDUCATION

ARCHITECTURE	UNIVERSITY OF ILLINOIS	2008-2014
▪ Master of Architecture	URBANA-CHAMPAIGN, IL	
▪ Bachelor of Science in Architectural Studies		
CONSTRUCTION MANAGEMENT	UNIVERSITY OF ILLINOIS	2012-2014
▪ Master of Civil and Environmental Engineering	URBANA-CHAMPAIGN, IL	

EMPLOYMENT

ARCON ASSOCIATES	ASSISTANT CONSTRUCTION MANAGER, TEAM MEMBER	2017-PRESENT
▪ Lombard, IL (630) 495-1900		
▪ Coordinate various areas of projects - Construction Documents, Land Planning, and Rendering (Autocad and Revit)		
▪ Assist in managing construction activities including field labor		
▪ On site responsibilities include meeting time frames and estimated costs of project		
LINDEN GROUP ARCHITECTS	ARCHITECTURE TEAM MEMBER	2015-2017
▪ Orland Park, IL (708) 799-4400		
▪ Assist in various areas of projects - Construction Documents, Land Planning, and Rendering		
DANIEL P. COFFEY & ASSOCIATES, LTD.	ARCHITECTURAL CONSULTANT	2014-2015
▪ Chicago, IL (312) 382-9898		
▪ Specialized 3D Designing (Revit), highly visible, large/complex projects		
CRAIG A. PODALAK ARCHITECTS	ARCHITECTURE INTERN	2008-PRESENT
▪ Palos Heights, IL (708) 389-3333 (Part-time)		
▪ Drafting, Filing, Verification of Field Conditions		
FRONTIER CONSTRUCTION	ESTIMATING COORDINATOR	2012
▪ Willowbrook, IL (708) 460-9669 (Summer)	DATABASE ADMINISTRATOR	
PREMIER CONSTRUCTION (708) 772-4500	CONSTRUCTION LABORER	2008-2009
▪ Orland Park, IL		

ASSISTANTSHIPS – RESEARCH AND TEACHING

DEPARTMENT OF CORRECTIONS	STATE OF ILLINOIS	SPRINGFIELD, IL
CAPITAL DEVELOPMENT (217) 558-2200 x4358	RESEARCH ASSISTANT / INTERN	2013-2014
▪ Codes and Regulations		
▪ Specification Review, Data Input		
SCHOOL OF ARCHITECTURE (217) 333-1330	UNIVERSITY OF ILLINOIS	URBANA-CHAMPAIGN, IL
▪ Environment Technology	TEACHING ASSISTANT	2012-2013
- Heating, Ventilation, Air-Conditioning (HVAC)		
- Lighting & Acoustics		
▪ Responsible for 25 students each semester, provided students with help and feedback on their designs		
▪ Developed lesson plans, presentations, graded projects		

DESIGN PROGRAMS / SPECIAL SKILLS

▪ LEED Proficient (Independent Studies)	Compiled UIUC Study Material for Certification Testing	Microsoft Office
▪ AutoCAD, Revit, 3DS Max		Word, Excel, PowerPoint
▪ Adobe Photoshop, Illustrator, InDesign		

ACADEMIC AWARDS

▪ Chi Epsilon	National Civil Engineering Honor Society	2008-2014
▪ Phi Sigma Theta	National Honor Society	
▪ Schwenk Scholarship	University of Illinois, Scholarship	
▪ President's Merit Award	University of Illinois, Scholarship	
▪ Avery Brundage Academic/Athletic	University of Illinois, Scholarship	
▪ Architectural Award/Scholarship	EIC American Institute of Architects	
▪ Eagle Scout Award	Disabled Touch Therapy Program	

STUDENT ATHLETIC AWARDS

UNIVERSITY OF ILLINOIS MEN'S VOLLEYBALL	NATIONAL COMPETITION	2008-2014
▪ Gold Medal, National Men's Collegiate Champions	Team Award	2009
▪ Gold Medal, National Collegiate Libero	Individual Award	2009 and 2010
▪ National Collegiate All-Tournament Team	Individual Award	2009, 2010, 2012, 2013
▪ Big 10 Defensive Player of the Year	Individual Award	2013
▪ Big 10 Defensive Player of Tournament	Individual Award	2013